



## **CONSENT FORM FOR USING IMAGES OF ADULT PARTICIPANTS**

Occasionally we take photographs/videos of our participants. We may use these images on our website, Facebook, Instagram, Twitter or display/publish for marketing/advertising purposes or to assist as a training aid.

To comply with Data Protection Act 1998, we need your permission before we can photograph or make any recordings for promotional purposes. Full conditions are given overleaf. Please note that websites can be viewed throughout the World and not just the United Kingdom (where UK law applies).

**Please answer the following questions with a YES OR NO and then please sign and date this form**

- 1) May we use your photograph in any printed publications that we produce for promotional purposes?.....
- 2) May we use your image on our website?.....
- 3) May we record your image on video or webcam?.....
- 4) Are you happy to appear in the media?.....

Please sign below to confirm that you have read and understood the conditions of use below.

**SIGNATURE:**..... **NAME:**.....

**Date**.....

### **CONDITIONS OF USE**

1. This form is valid for 2 years from the date you sign it. The consent will automatically expire after this time.
2. We will not use your personal details (meaning first and surname) in a photographic image unless permission is granted in advance, neither will include personal email, postal address or contact numbers.
3. We may use group photographs with general labels.

#### ***Withdrawal of consent***

If you wish to withdraw your consent this must be made in writing to: Tara Garstang, Step by Step to Fitness Ltd, 53 Greenhill Avenue, Caterham, Surrey, CR3 6PR

On receipt of this letter we will not use images for future publications. We will however be unable to withdraw those already published or in production.